

**TOWN OF RICHMOND**  
**NEW HAMPSHIRE**  
Office of Selectmen



**DATE: June 9, 2014 Time: 5:30 PM**

Selectmen's Meeting Minutes

Selectmen in attendance: Sandra Gillis, Carol Jameson and Kathy McWhirk

Selectmen met at the Vet's Hall at 5:30pm. Gillis moved; McWhirk 2<sup>nd</sup>; the Board voted to enter Non-Public session per RSA 91-A:3II(b). Roll call: Gillis (Y), Jameson (Y), McWhirk (Y). Non-Public was entered at 5:33pm. Jameson moved; Gillis 2<sup>nd</sup>; the Board voted to closed the Non-Public session. Roll call: Gillis (Y), Jameson (Y), McWhirk (Y). Non-Public was closed at 6:24pm. Minutes are not sealed.

Selectmen convened at the Town Hall.

**Appointments**

**Gerry St. Pierre** met with the Board, reference town easement on St. Pierre property for Fay Martin road upgrade. St. Pierre and Board reviewed map/design submitted by Quantum. Plans were discussed; reference errors in location of fire pullout and a drainage easement. Revised plans may be issued once reviewed with Quantum. Compensation for the easement was also discussed.

Electrician, working on residence on Fay Martin Road, questioned if an inspection of wiring needs to be completed before insulation is installed. Gillis explained the process in Richmond, no inspection is done.

**Meeting:**

Mail opened and reviewed.

McWhirk moved; Gillis 2<sup>nd</sup>; the Board voted to approve the 6/3-6/9/2014 payroll and payables manifest dated June 9, 2014 in the amount of \$ 5,021.23.

Wood, Schmidt and the Selectmen reviewed the reconciliation process and 2013 audit.

Jameson gave an update on the status of the Heritage Commission. Several possible appointees were discussed.

The Board discussed the possible hiring of new part-time police officers. Wood to schedule the Chief or the Lieutenant to meet with the Board to discuss this issue.

Jameson moved; McWhirk 2<sup>nd</sup>; the Board voted to approve the 3 building permits for M202 L033.

Application for rental of the Vet's Hall for July 12, 2014 was reviewed. Board would like to review process and fees in the future.

Gillis moved; Jameson 2<sup>nd</sup>; the Board voted to approve the Intent to Cut for M412 L004.

Jameson moved; McWhirk 2<sup>nd</sup>; the Board voted to approve the Intent to Cut for M402 L043, 044, 045.

The Selectmen's meeting was suspended at 8:20pm so that the Retention Committee could meet. Selectman Gillis left the meeting at 8:42pm. The Selectmen's meeting resumed at 8:49pm.

Fire Chief Ed Atkins met with the Board reference the repair of the FD roof. Atkins also explained that he had ordered equipment without prior authorization from the Selectmen. Atkins ordered equipment for new fire personnel. Radios and pagers to be paid out of the Radio and Communications capital reserve. Jameson moved; McWhirk 2<sup>nd</sup>; the Board voted to approve the expenditures submitted to Wood.

Atkins reviewed the status of the renovations to the new fire communication room and EOC.

Jameson moved; McWhirk 2<sup>nd</sup>; the Board voted to approve the Intent to Cut for M412 L004-001.

There being no further business the Board voted to adjourn 9:25pm.